

## JOB DESCRIPTION

POST TITLE	:	Programme Leader in Health, Science & Education
SCALE	:	Lecturer C, points 12 - 15
SALARY	:	£41,983-47,271
RESPONSIBLE TO	:	Head of Health, Science & Education
CLOSING DATE	:	4.30pm, Friday 10 April 2026
INTERVIEW DATE	:	Monday 20 April 2026

### **Main Purpose of the Post**

To promote and provide an excellent learning experience which ensures high achievement for all students. The main focus within this role is the leading and development of the Health / Early Years T-level provision within the division and to promote effective collaboration with community links and employer advisory groups.

### **Main Responsibilities**

- 1 Programme Leader to teach and assess effectively on a variety of T level programmes within the Division of Health, Science & Education.
- 2 To thoroughly plan and evaluate the effectiveness of teaching.
- 3 To accurately assess and monitor student work to assure high achievement and progression.
- 4 To provide effective tutorial and pastoral support.
- 5 To contribute fully to divisional and College teams including sharing best practice and being involved in developing the curriculum.
- 6 To maintain high quality records and provide timely information.
- 7 To teach, relevant to subject specialism, up to 832 hours per year.
- 8 To assure full compliance within the Division and more broadly across the College with key policies, notably the Student Code of Conduct, Single Equality, Health and Safety and Safeguarding.
- 9 To take an active part in the marketing operations of the College including the recruitment and admission of students to the Division.
- 10 To commit to continuous professional development to maintain high professional standards and subject specialisms.



- I1 To undertake invigilation duties from time to time.
- I2 To carry out such other duties as the Principal may reasonably request.

## PERSON SPECIFICATION

**POST:** Programme Leader in Health, Science & Education

**DIVISION:** Health, Science & Education

<b>QUALIFICATIONS</b>		<b>Essential (E) Desirable (D)</b>	<b>To be identified by:</b>
1	Degree or equivalent level qualification in a Health /Early Years related discipline	E	Application form/ interview
2	Recognised teaching qualification (Cert Ed/PGCE)	E	Application form/ Interview
3	Higher Degree and/or Assessor & Verifier Qualifications	D	Application form/ Interview

### **KNOWLEDGE**

1	Knowledge of current issues within the sector	E	Application form/ Interview
2	Knowledge of Quality Assurance systems relating to the curriculum area and sector	E	Application form/ Interview
3	Awareness of Safeguarding Legislation	E	Application form/ Interview

### **EXPERIENCE**

1	Substantial vocational experience of working within the Health sector	E	Application form/ Interview
2	Evidence of producing consistently high results in terms of student achievement	E	Application form/ Interview
3	Experience of delivering tutorial/pastoral care to a group of students	E	Application form/ Interview
4	Experience of teaching and/or managing vocational provision	E	Application form/ Interview

### **PERSONAL**

1	Excellent communication and administrative skills	E	Interview
2	Positive growth mindset and the ability to embrace and lead change	E	Interview

3	Commitment to ongoing professional development	E	Interview
4	Enthusiasm for the role in building futures and changing lives	E	Interview

**STANDARD COLLEGE REQUIREMENTS**

1	Commitment to College’s Single Equality Policy	E	Interview
2	Commitment to the delivery of excellent teaching and support to our students	E	Interview
3	Good teamworking skills and commitment to teamworking	E	Interview
4	The College is committed to safeguarding and expects all staff to share that commitment	E	Application form/ Interview/DBS/ References
5	Regular and Reliable Service (the College does not wish to appoint individuals with a high sickness record where there is no underlying medical reason)*	E	References/ Occupational Health Assessment

*\*Note this does not affect any individual’s rights under the Equality Act. The College wishes to promote the recruitment of disabled staff and would endeavour to make reasonable adjustments where practical. Disabled applicants who meet the essential criteria will be guaranteed an interview.*