

## Wood Occupations (Carpentry and Joinery and Furniture)

Welcome to your course at Burnley College, we are excited for you to join our Division. Your course will start week commencing 1 September 2025, your tutor will confirm your day, time and meeting location with you. Please arrive on time, you will be taking part in group activities and induction on your first week.

### Accessing College Systems

You can access your timetable, learner documents, attendance records, and more through the **Burnley College Learner Hub**:

 <https://apply.burnley.ac.uk>

To log in:

- Click '**Studying Here**'
- Use your **college username and password**

If you need help accessing your account, please visit Student Services in the Atrium.

### Before You Arrive

To help you start your course successfully, please make sure of the following:

#### ✓ Travel Arrangements

Check bus and train times in advance to ensure you arrive on time each day.

#### ✓ ID Badge

You must wear your college ID and lanyard at all times while on campus. This helps keep our environment safe and professional.

#### ✓ Breakfast

All full-time students are entitled to a free breakfast from the Refectory each morning before 8:30 am. Don't miss out!

#### ✓ Next of Kin Form

Please bring your completed Next of Kin form during Induction Week. If you're under 18, ensure it's signed by a parent or guardian.

### EQUIPMENT LIST

These are all items that you should bring along with you to College **every day**:

- College ID badge (to be worn at all times in college) you will receive this on your first day.
- General stationery items which must also include:
  - 2H Pencils
  - Pencil Sharpener
  - Ruler (30 cm)


- Scaled ruler
  - Oxford type stationery set with compass
  - Retractable tape measure (3 Metres)
- Your health and safety is extremely important to us, as a college we will provide:
  - Hi Vis Vest
  - Safety Gloves
  - Safety Glasses
  - Ear Defenders


All students are required to purchase safety boots/shoes to wear in practical sessions. We have secured discounted rates with our safety supplier which can be purchased online via [new.safetywarehouse.co/burnley](https://new.safetywarehouse.co/burnley), the passcode is **burnley-2025**. You can also purchase your own gloves and safety glasses using this link - if you prefer to have your own set.

This link is available now for you to view the options and costs, but **please do not purchase your Personal Protective Equipment (PPE) until you have enrolled on your course. Once you have ordered your PPE they will be delivered to the College and given to your course Tutor.**

- If you do not attend timetabled sessions with the correct PPE, you may not be able to participate in the session. This could ultimately jeopardise your achievement on the course.

If you have any questions before your start date, please contact our Divisional Administration Team:

 01282 733150/3051/3061

 [cande@burnley.ac.uk](mailto:cande@burnley.ac.uk)