



Step-by-Step Guide

to Applying to College

1. In your browser, go to www.burnley.ac.uk
2. At the top right click courses.
3. From the 'types of learning' menu, select school leavers. You can search for more specific courses by using the qualification, level and industry menus.
4. If you are applying for multiple courses, for example A Levels, follow the instructions, use the search bubble on the left, to find the exact course you're interested in.
5. If you are happy with your choice, click the shortlist star at the top of the subject box.
6. Wish to learn more about the course? Click the title. From this page you can shortlist the course by clicking add to shortlist on the left.
7. Do not click apply now until you have shortlisted all the courses you want to apply for. When you have finished, hit the shortlist button at the top of the screen.
8. You will now see the courses you have added.
9. To start the application process, simply click 'apply' for all courses.
10. You will then be taken to Tribal, where you can log in, or create a brand-new account to start your application.
11. If you are applying for a single course, for example, a vocational course, the process is slightly more simple.
12. Click the title of the course, and you will be taken to a page with more details about the course.
13. Simply click 'apply now' on the left side of the page.
14. You will then be taken to Tribal, where you can log in or create a brand-new account to set up your application.

If you require help with any of these stages, you can contact our friendly and knowledgeable Admissions Team:
admissions@burnley.ac.uk | 01282 733 373