

Annex 3

Disability Statement

DISABILITY STATEMENT

'The College will actively pursue equal treatment for all, and will celebrate the diversity of all its students.'

If you want to study at Burnley College

- When you come in to enrol you will be given the opportunity to tell us about any ways in which we can help.
- When you apply for a full time course you will have an interview. During the interview you will be given the opportunity to tell us about your needs.

When you start a course at Burnley College

- You will be assessed to see if you might need additional support.
- We will provide support if you have additional needs.
- We can provide you with help in areas such as:
 - 1 Learning difficulties
 - 2 Visual impairment
 - 3 Hearings impairment
 - 4 Physical impairment
 - 5 Medical and health problems
 - 6 Emotional and behavioural problems
- You can contact us through Student Services

If you are not satisfied with our service

- If you don't think you have been handled properly, the College has a complaints procedure.
- If you don't get the support that you think that you need, you can make an appeal.
- You can see copies of the College's Complaints Procedures in Student Services. They are available on Tape, and in Braille.

When you have Examinations or Assessments

- If you have learning difficulties and disabilities, you may be offered special arrangements during examinations or assessments. These will be in line with the requirements of the Awarding body.
- You may be offered specialist support in assessments. Contact the Manager for Learning and Development.

Other educational support you may be able to use

- We have installed lifts to all floors on Main Site and at all our other centres.
- There are ramps and stair lifts where necessary.
- There is disabled parking.
- There are disabled toilets on main site.

Staff responsibilities

- Governors approve policies and review on an annual basis progress against the College's Single Equality Policy and the Self Assessment Report.
- The Principal ensures that policies are enacted and that the Single Equality Policy is fully implemented.
- The Learning and Development Manager will ensure that there is appropriate and adequate provision for students with learning difficulties and disabilities.
- The Learning and Development Manager will ensure students are assessed, allocates specialist resources and work closely with divisional staff.

IF THERE IS ANY OTHER WAY IN WHICH WE CAN HELP YOU, PLEASE DISCUSS THIS WITH US IN STUDENT SERVICES

Date of Last Review

Ownership:	Assistant Principal Adult and University Studies
Last Revised:	June 2025
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