

**CONFIDENTIAL ITEMS REMOVED**

**Minutes of the Governors' Search & Governance Committee meeting held on 8 May 2019**



**Present:** David Brown  
David Meakin  
Paul Ragnall  
Jim Sutcliffe  
Guy Thomas  
Paul Henderson

**Contributed:** Richard Thorley

**In Attendance:** Karen Buchanan  
Simon Lomas  
Simon Jordan  
Joanne Weeks

**Apologies for absence**

1 There were no apologies noted.

**Declarations of Interest**

2 There were no declarations of interest noted.

**Minutes of the Committee meeting held on 17 October 2018**

3 The minutes of the meeting held on 17 October 2018 were accepted as a true record, proposed by Paul Ragnall and seconded by David Meakin.

**Matters arising from the minutes**

4 **Paragraph 5** – Paul Ragnall observed the Curriculum and Standards Committee prior to being approved as the Chair of the Committee.

5 **Paragraph 6** – Fiona Lugiano attended her interview in November 2018.

6 **Paragraph 12** – Simone Lomas confirmed that the attendance recording of the Governor and Committee meetings were robust according to current practices in the sector. The attendance of the Governing Board and the Annual General Meeting (AGM) are the meetings that should be recorded. The current practice records attendance at all Committee meetings, Full Governing Board and the AGM. It was agreed that the Full Governing Board held in December, where the annual financial accounts are approved, will be presented as the AGM.

**Action: Simone Lomas**

7 **Paragraph 14** - Paul Henderson, Guy Thomas and Paul Ragnall were re-elected and unanimously approved at the Governing Board in December 2018.

8 **Paragraph 15** – The Vice Chair of the Curriculum and Standards Committee will be considered in Appendix B at this meeting.

- 9 **Paragraph 16** – Karen Buchanan advised Governors that potential governors was an item being discussed in Appendix B.
- 10 **Paragraph 19** – Simone Lomas confirmed that the requested amendments had been made to the Governors Code of Conduct.

### **Complaints registered at Board Level**

- 11 Joanne Weeks informed the Committee that there had been no formal complaints registered against the Board or Corporation between 1 May 2018 and 30 April 2019, and that no complaints had been made to the Governing Board in the same period.
- 12 Governors noted the position.

### **Planning for the future**

- 13 Simone Lomas presented the report advising that there are currently 3 vacancies on the Board. There is 1 Governor, Richard Thorley, whose term of office expires in June 2019. David Brown confirmed that he had spoken with Richard who wished to be re-elected. It was agreed that Richard Thorley should be re-elected to the Board, proposed by Jim Sutcliffe, seconded by David Meakin and unanimously approved.

**Action: Simone Lomas**

- 14 Simone Lomas informed the Committee of the views of Richard Thorley who noted that he had found the biography of and to be interesting and worth considering. Discussions on each of the proposed governors took place with each member offering their views and opinions. It was agreed to shortlist.

- 15 David Brown asked for interviews to be arranged with himself, David Meakin and Karen Buchanan

**Action: Simone Lomas and Joanne Weeks**

- 16 The high level of Paul Ragnall's commitment was discussed with Paul confirming that he was happy with the current arrangements.

- 17 A discussion in relation to the appointment of a Vice Chair to the Curriculum and Standards Committee took place, it was agreed to defer point C of the recommendations on the paper until after the interviews of the potential governors.

- 18 Governors noted the report.

Approved by Chair, David Brown	
Signed: <b>Approved by Email.</b>	Date: <b>19 June 2019</b>
NOTE: Final approval of the minutes will be at the following sub committee meeting.	